WORD PROCESSING/PROOFREADING

Minnesota Legislature

The Office of the Revisor of Statutes, a nonpartisan office of the Minnesota Legislature, is seeking employees with excellent keyboarding, grammar, and proofreading skills. Responsibilities include word processing and proofreading of bill drafts and other legislative documents. These are full-time temporary positions starting January 3, 2017, through the end of the 2017 legislative session, usually mid-May. Positions require occasional late evening and weekend work when necessary, with no overtime compensation. Possible full-time permanent opportunity at end of session.

For a full job description, see www.revisor.mn.gov/office/jobs.

The salary is \$1,452 biweekly.

Cover letter and resume must be received no later than December 4, 2016. (Resumes will not be acknowledged without cover letter.)

Office of the Revisor of Statutes Attention: Word Processing/Proofreading 700 State Office Building 100 Rev. Dr. Martin Luther King, Jr., Blvd. St. Paul, MN 55155-1297 Fax to (651) 296-0569

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